

Donor Portals: Manage Your Recurring Gift Online

Thank you again for being a member of NYF's Circle of Compassion! We're excited to share that you now have access to a **self-serve donor portal** that allows you to manage your online giving to NYF.

Once you set up your account on our donor portal, you will be able to:

- Update your name and contact information.
- Manage your recurring gift, including changing or updating your payment method, adjusting the frequency of your gift, or skipping, holding, or ending payments.
- View your lifetime history of giving, including cash or checks given offline. *(Note that new gifts will take 3-5 business days to appear on your account).*
- Email giving statements to yourself for the last calendar year or the year-to-date.
- Save payment methods to make future giving quick and easy.

How do I get started?

1. Visit <https://nepalyouthfoundation.blackbaudportal.com/>.
2. Use any of the four options presented on the screen to continue (via SSO, Google, Apple, or Email). We recommend using "Continue with Email." When you do, please enter the email address you usually use when giving to NYF. *If you enter an email address that is not listed as the **primary** email address that we have on file for you, you will receive an error message. Please reach out to info@nepalyouthfoundation.org if an error message pops up or if you need to verify which email address we have listed as primary for you.*
3. Check your inbox for the 6-digit code to confirm your email address.
4. Create a password and sign in.
5. Bookmark the homepage in your browser so you can return to the portal as needed.

Need help?

Please feel free to contact our office if you have any questions, or if you would like support setting up your account on our portal. You can email eimi@nepalyouthfoundation.org or call 415-331-8585.

NYF's portal is powered by Blackbaud, our fundraising management technology provider. Setting up an account on our portal is completely optional. You can still call or email a member of our team to make changes to your giving.